

Employee Post-Travel Disclosure of Travel Expenses

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2019 OCT 29 PM 5:01

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): American Youth Policy Forum

Travel date(s): October 8-10, 2019

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$381.20 (includes round-trip flight, bus transportation to site visits, and water taxi)	\$546	\$130	None
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

Please see the attached trip itinerary

10/25/19
(Date)

Rebecca Nathanson

(Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

10/29/19

(Date)

[Signature]
(Signature of Supervising Senator/Officer)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

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Name of Traveler: Rebecca Nathanson

Employing Office/Committee: Senator Ron Wyden

Private Sponsor(s) (list all): American Youth Policy Forum (AYPF)

Travel date(s): October 8-10, 2019

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Boston/Lowell, Massachusetts and East Providence/Pawtucket, Rhode Island

Explain how this trip is specifically connected to the traveler's official or representational duties:

I am Senator Wyden's Education and Labor Legislative Assistant - this trip will help me understand the work being done in MA and RI, and amplify the Senator's work in these policy areas.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

09/09/19
(Date)

[Signature]
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

Senator Ron Wyden hereby authorize Rebecca Nathanson
(Print Senator's/Officer's Name) (Print Traveler's Name)

I can employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

9/9/2019
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): American Youth Policy Forum (AYPF)
2. Description of the trip: The trip will bring together a group of bipartisan congressional staff to visit three programs in Massachusetts and Rhode Island that are improving outcomes for youth.
3. Dates of travel: October 8-10, 2019
4. Place of travel: Boston/Lowell, Massachusetts and East Providence/Pawtucket, Rhode Island
5. Name and title of Senate invitees: See attached list
6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR**
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

AND

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND**
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

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☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

facilitated all program site visits.

- This trip will provide participants with an opportunity to learn about nationally recognized youth programs that are improving outcomes for youth involved in the juvenile justice and child welfare systems.

- [illegible]

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

AYPF organizes and facilitates a number of educational opportunities, including Capitol Hill forums, day-long discussion groups, and webinars for congressional staff, federal agency staff, and other youth serving professionals.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	Round-trip Flight \$400 Local coach class bus transportation- \$47 per person Basic water taxi service to dinner \$24 per person	\$273 per hotel night at \$546 total for two nights	Total for entire trip is \$99. Plus reimbursement (up to \$31) for day 2 dinner.	None

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip was specifically organized with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Massachusetts and Rhode Island have nationally recognized programs, models, and policies that connect system-involved youth to education and workforce opportunities to improve outcomes.

19. Name and location of hotel or other lodging facility:

Hyatt Boston Harbor-101 Harborside Drive, Boston, MA 02128

20. Reason(s) for selecting hotel or other lodging facility:

The Hyatt Boston is convenient to the group's arrival and departure airport (Logan International). The hotel also quoted AYPF per-diem prices for sleeping rooms and food/beverage.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Both meals and lodging are below the federal per diem rates for Federal Government travel.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Round-trip coach airfare from Washington, DC to Boston, MA

Bus; coach class charter bus for transportation to and from sites

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:

Samaura Stone, Senior Director

Name and Title:

American Youth Policy Forum

Name of Organization:

1200 18th Street NW, Suite 1200, Washington, DC 20036

Address:

202-775-9731

Telephone Number:

202-775-9733

Fax Number:

E-mail Address: ssstone@aypf.org

Instructions

(Do not file the Instructions with OPR)

General Instructions

- The Senate Select Committee on Ethics ("Ethics Committee") has developed guidelines for evaluating privately-sponsored trips and for judging whether trip expenses are reasonable. Trip sponsors should consult the *Senate Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel*, including the *Glossary of Terms*, prior to filling out the *Private Sponsor Travel Certification Form* and contact the Ethics Committee at (202) 224-2981 with any additional questions. The Ethics Committee will make the final determination as to whether the expenses incurred during a privately-sponsored trip are reasonable.
- If there are multiple sponsors, they should jointly complete one *Private Sponsor Travel Certification Form* for the trip. Each travel sponsor should complete the signature block.
- When evaluating a trip proposal and judging the reasonableness of expenses, the Ethics Committee will consider the following factors:
 - a. the stated mission of the organization sponsoring the trip;
 - b. the organization's prior history of sponsoring congressional trips, if any;
 - c. other educational activities performed by the organization besides sponsoring congressional trips;
 - d. whether any trips previously sponsored by the organization led to an investigation by the Select Committee on Ethics;
 - e. whether the length of the trip and the itinerary is consistent with the official purpose of the trip;
 - f. whether there is an adequate connection between a trip and official duties;
 - g. the reasonableness of the total amount spent by a sponsor of the trip;
 - h. whether there is a direct and immediate relationship between a source of funding and an event;
 - i. the maximum *per diem* rates for official Federal Government travel published annually by the General Services Administration, the Department of State, and the Department of Defense;
 - j. whether travel to a location or event is arranged or organized without regard to congressional participation, or whether it is specifically organized for Congressional staff; and
 - k. any other factor deemed relevant by the Select Committee on Ethics.

Consult the *Senate Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel*, including the *Glossary of Terms*, for further discussion of these factors.

- Responses to each question should be brief, consistent with the requirement to provide all relevant information. Attach additional pages, as necessary.
- To allow sufficient time for the Ethics Committee to review requests for privately sponsored travel, the participating Senate Members, officers, and employees must submit the completed form to the Ethics Committee at least **thirty (30) days** before the date of the proposed trip.

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Filling out the Private Sponsor Travel Certification Form (Question by Question Instructions)

1. *Sponsor(s) of the trip (please list all sponsors):* A sponsor of a trip is any person, organization, or other entity contributing funds or in-kind support for the trip. A sponsor must have a significant role in organizing and conducting a trip and must have a specific organizational interest in the purpose of the trip. If Members, officers, and employees are participating in an event or fact-finding trip in connection with their duties, they may accept necessary travel expenses only from the event or trip sponsor.
2. *Description of the trip:* Provide a brief statement about the purpose of the trip.
3. *Dates of travel:* Provide the dates of departure and return.
4. *Place of travel:* Provide the destination(s) for the trip.
5. *Name and titles of Senate invitees:* Provide the name and title for each Senate Member, officer, or employee who is invited on the trip.
6. *I certify that the trip fits one of the following categories:* A Senate Member, officer, or employee may accept privately sponsored travel only from sponsor(s) of a trip that fits one of the categories listed. Consult the instructions for question 9 to determine if the trip meets the lobbyist accompaniment standard.
7. *Financing of the trip, earmarked funds and in-kind contributions:* Senate Members, officers, and staff may not accept privately-sponsored travel funded by a registered lobbyist or foreign agent. Members, officers, and staff may not participate in privately-sponsored travel when the sponsors accept funds or in-kind contributions earmarked for this particular trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal. Earmarking includes any direction, agreement, or suggestion -- formal or informal -- to use donated funds, goods, services, or other in-kind contributions for a particular trip or purpose.
8. *Lobbyist/agent of a foreign principal involvement:* Senate invitees may not participate in trips planned, organized, arranged, or requested by a lobbyist or foreign agent in more than a *de minimis* way, which means negligible or inconsequential. It would be considered inconsequential for one or more lobbyists or foreign agents to serve on the board of an organization that is sponsoring travel, as long as the lobbyists or foreign agents are not involved in the trip. It is also permissible for a lobbyist to respond to a trip sponsor's request to identify Senate invitees with interest in a particular issue relevant to a planned trip. However, a lobbyist is not allowed to solicit or initiate communication with a trip sponsor, have control over which Senate employees are invited on a trip, extend or forward an invitation to a participant, determine the trip itinerary, or be mentioned in the invitation.

Example: A trip sponsor that is a § 501(c)(3) non-profit organization asks a lobbyist to recommend staffers who might be most interested in joining a trip to the U.S.-Mexican border. If a lobbyist knows a staffer who has a particular interest in the DEA's activities at the border, then providing that information (in light of the trip sponsor's request), in and of itself, would not exceed a *de minimis* level of participation, and would be permitted. However, it would not be permissible for the lobbyist to initiate contact with the trip sponsor to suggest that a particular Senate staffer be invited or forward an invitation to that staffer. Consult the instructions for question 9 to determine if the trip meets the lobbyist accompaniment standards.

9. *Lobbyist/agent of a foreign principal accompaniment standards:* Senate Members, officers, and staff may not accept privately-sponsored travel from an entity that retains or employs one or more federally-registered lobbyists or foreign agents unless one of the listed scenarios applies. *At any segment of the trip* means lobbyists may not accompany the Senate invitee for parts of the travel to and from the event (not at the event itself or the location being visited). *At any point throughout the trip* means lobbyists may not accompany Senate invitees at any point to and from the event, at the event itself, or at the location being visited, other than in a *de minimis* way. This is a broader prohibition than the *at any segment of a trip* standard.

"De minimis" exception: Both lobbyist/agent of a foreign principal "accompaniment" prohibitions include a *de minimis* exemption. *De minimis* means negligible or inconsequential. The mere coincidental presence of a lobbyist or foreign agent at an event would likely be considered *de minimis*. But in making the final determination, the Ethics Committee will consider the totality of the circumstances, including the amount of time lobbyists or foreign agents are present at the event; the amount of direct contact they have with Senate invitees; and the amount of control a trip sponsor has over their presence or contact with Senate guests. For example, if the trip includes attendance at an event considered widely-attended under Rule 35(1)(c)(18), the trip sponsor is unlikely to know all attendees present. Thus, it is likely to be permissible for such widely-attended events to include both a Senate guest and a lobbyist. Similarly, an organization cannot possibly know all the other passengers taking the same flight or other common carrier to a given destination. Accordingly, the sponsor does not need to certify that it knows for certain that no lobbyist or foreign agent will be on such a common carrier.

10. *If travel includes two overnight stays:* The Ethics Committee may approve two overnight stays for trips sponsored by an entity that employs or retains one or more lobbyists or foreign agents under certain conditions. Consult Committee regulations for additional information.
11. *An itinerary for the trip is attached to this form:* The Ethics Committee will not review the trip request without a detailed (hour-by-hour), complete and final itinerary for the trip. As a general matter, the Ethics Committee advises that each travel day contain a minimum of 6 hours of officially-related activities for Senate invitees.
12. *Briefly describe the role of each sponsor in organizing and conducting the trip:* A sponsor must have a significant role in organizing and conducting a trip and must have a specific organizational interest in the purpose of the trip.
13. *Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:* Provide a brief description of the stated mission of each sponsor and how it relates to the trip.
14. *Briefly describe each sponsor's prior history of sponsoring congressional trips:* Provide a brief discussion of the sponsor's history of sponsoring congressional travel. It is not necessary to list every trip.
15. *Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):* Provide a brief description of the educational activities performed by each sponsor. It is not necessary to list every individual activity; the description may be by kind or category of educational activity involved.
16. *Total expenses for each participant:* Indicate whether the figures provided are actual amounts or good faith estimates by checking the appropriate box. All trip expenses should be included. Expenses other than those for transportation, lodging, and meals must be individually listed and specified. Attach additional pages as necessary.

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**An AYPF Study Tour
October 8-10, 2019**

Dear Rebecca,

Our goals include:

- This is an invitation-only event and space is limited. **Please, register using the link below.** Ethics documents must be submitted by **Monday, September 9, 2019**. Attached is a detailed agenda, as well as all necessary ethics paper work.

Sincerely,

Samaura Stone
Senior Director

Please contact Samaura Stone at SStone@aypf.org or 202-775-9731 if you have any questions

**This learning opportunity is being organized for Congressional staff and therefore intends to comply with Ethics Rules. AYPF will pay for airfare, ground transportation, lodging, and meals during the study tour.*

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Boston, Massachusetts and East Providence, Rhode Island

The Study Tour will consist of multiple policy discussions, site visits, testimonies from young adults, and presentations from labor/workforce, child welfare, and juvenile justice leaders about the steps they are taking to coordinate systems and streamline services to achieve greater outcomes for youth. Additionally, we will discuss relevant federal legislation and programs that are supporting this work.

- Highlighting three effective programs that are using education and workforce development as a key strategy for achieving success with young adults.
- Elevating youth voice and hearing directly from young adults about how their involvement in workforce and education programs have changed their trajectory.
- Identifying and including state government departments to highlight the importance of government systems partnering with programs to increase support for youth.
- Discussing how federal/state policies can be improved to better serve young adults involved in the foster care and juvenile justice systems.

Agenda

Tuesday, October 8th

1:00pm-3:00pm **Hotel Arrivals**
 Hyatt Regency Boston Harbor
 101 Harborside Drive
 Boston, MA 02128

****Participants will arrive at the Boston Airport (BOS) by 1:00pm and take the Hyatt Regency Boston Harbor Shuttle to Hotel***

3:00pm-3:45pm **Welcome and Introductions**
 Hyatt Regency - Aquitana Room (First Floor)
 Betsy Brand, Executive Director, AYPF

3:45pm-4:00pm **The Road Ahead: Overview of Agenda, Program Book and What to Expect**
 Samaura Stone, Senior Director, AYPF
 Maria Duarte, Policy Associate, AYPF

4:00pm-4:20pm **Drive to Site #1, Artists for Humanity via charter bus.**

Artists for Humanity
100 W 2nd St., Boston MA, 02127

Site Description:

Artists For Humanity (AFH) is one of the largest employers of youth in the City of Boston, with 250 under-resourced teens employed as artists and designers each year during critical out-of-school hours. During the summer, the teen artists work 25 hours per week and 9 hours per week during the school year. Nearly 83% of their youth employees are from low-income diverse families. Moreover, 54% live in the Boston neighborhoods most beset with violence, and 44% live in single-parent households. These factors place their youth at higher risk for failing or dropping out of school and for significantly decreased employability. AFH counteracts the risks facing young people by giving youth a job; enrichment that comes from the arts and cultural experiences; a safe place to go with their peers after school; an opportunity to learn and conduct business in the innovation economy; and essential life skills.

4:20pm-5:00pm **Artists for Humanity (AFH) Tour**
 Richard Frank, Marketing Director, AFH

Participants will have the opportunity to tour AFH’s five creative studios and talk with teen artists and designers.

5:00pm-6:00pm Youth Guided Art Activity
 An important part of the study tour and learning experience is for participants to interact with youth as much as possible. We’ll be visiting AFH during an evening when youth artists will be working on various art projects throughout the studio. Participants will have the opportunity to experience first-hand how AFH youth artists work with clients and attain workforce skills. They will showcase their knowledge by leading our group in a very brief and fun art activity.

6:15pm-7:30pm Dinner at Worden Hall
 22 West Broadway, Boston, MA 02127

7:30pm-8:15pm From the Field: Program Sneak Peeks

- Bernadette Tavares, Program Coordinator, Foster Forward
- Geoff Foster, Director of Organizing and Policymaker, UTEC

Staff from Foster Forward and UTEC will provide brief overviews about their programs, populations served, and what we can expect to see during tomorrow’s visits.

Wednesday, October 9th

7:30am-8:30am Breakfast Available
 Hyatt Regency - Aquitana Room

8:30am-9:30am Walking in Their Shoes: Ice Breakers and Reflections
 In preparation for a full day of site visits and engaging with young people, participants will gain more context around the barriers that young adults in the programs face in their pursuit of workforce and education opportunities.

9:30am-10:30am Drive to Site #2, (From Boston, MA to Lowell, MA)
UTEC
 35 Warren St., Lowell, MA 01852

Site Description:
 UTEC's mission is to ignite and nurture the ambition of its most disconnected young people to trade violence and poverty for social and economic success. UTEC offers several programs and opportunities for young adults, including transitional coaching, workforce development training through social enterprises, GED classes and a dual-enrollment

program to earn college credits. In 2018, UTEC served 148 young adults in their intensive enrollment program, and nearly a total of 600. Of enrolled young adults, 94% had a criminal record; 66% lacked a high school credential; and 52% were expecting/parenting. As a result of working with UTEC, 97% had no new convictions or technical violations; 88% had no new arrests or technical violations; and 63% received an industry-recognized certification.

10:30am-10:40am

Welcome to UTEC (Main Building)

Geoff Foster, Director of Organizing and Policymaking, UTEC

Geoff will provide participants with an overview of the various programs at UTEC that young adults can participate in and their recruitment process to find young people with prior involvement in the juvenile justice system. Additionally, participants will be provided with a brief history of the organization, their program model, and success rates.

10:40am-11:00am

Eliminating Barriers: 2Gen Early Childhood Education Center Site Visit

More than a third of UTEC's young adults are also young parents and finding affordable, high-quality child care is often a major barrier to seeking employment and education opportunities. In 2017, UTEC opened an onsite, UTEC-operated early childhood education center to help young families break the cycle of poverty. With a child-centered, social-emotional based curriculum, their 2Gen Center is inspired by the Reggio Emilia philosophy that encourages children to lead their own learning. With experienced, educated teachers supporting independence and self-regulation, children at the 2Gen Center are building on the same Core Competencies that their parents are working on next door.

11:00am-11:50am

Youth in Action: UTEC's Food Manufacturing, Café, and Woodwork Social Enterprises Tour

UTEC's social enterprises offer young adults paid work experience to develop the job and life skills required to excel in any workplace. Their social enterprises achieve a triple bottom line by: 1) facilitating positive youth development, along with paid work experience; 2) generating earned revenue to support their mission; and 3) supporting the communities' economic development.

11:50am-12:30pm

Shifting Gears: How UTEC's Work is Shaping Policies and Programs

- Peter J. Koutoujian, Sheriff, Middlesex County Sheriff's Office
- Edward Donlan, Commissioner of Probation, Massachusetts Department of Probation

The Middlesex County Sheriff's Office and Department of Probation will join us to discuss two new programs that UTEC is implementing to connect young adults with opportunities and reduce recidivism rates. Program descriptions below:

Young Adult Unit: Working with the Vera Institute of Justice and UTEC, the Middlesex Sheriff's Office created a program for young adults with histories of incarceration, to operate a unit for individuals ages 18 to 24. The Middlesex Sheriff's Office is the first local jurisdiction in the nation to create such a specialized unit. UTEC will be able to integrate their education, job training, and counseling services to support young adults before they are released. This shift will help to improve opportunities for success, and ultimately reduce recidivism among young adults.

Transitional Youth Early Intervention Probation Pilot: The Office of the Commissioner of Probation, the Trial Court, and UTEC will work together to develop strategies to reduce recidivism among young adults between the ages of 18 and 24 who are at the highest risk of reoffending. Participation in the pilot program may occur as a court-ordered condition of probation, as an intermediate sanction prior to incarceration, or as a voluntary referral for services by a probation officer. Participants will receive specialized recidivism-reduction programming as well as education and employment services.

12:30pm-1:00pm

A Youth's Perspective: Why This Work Matters Lunch Conversation
Participants will have the opportunity to hear from several young adults about their experiences and which key elements of UTEC's programs have been the most meaningful to them.

1:00pm-2:00pm

Drive to Site #3, (From Boston, MA to Pawtucket, RI)

Foster Forward

50 Ann Mary St.,
Pawtucket, RI 02860

Site Description:

Foster Forward is a nationally and locally recognized leader committed to empowering lives impacted by foster care. In Rhode Island, the youth unemployment rate is 20%, it is more than double at 52% for youth who have experienced foster care. Works Wonders, a program of Foster Forward was originally started as a research initiative funded through a Children's Bureau grant to research ways to help Rhode Island's foster youth who have aged out of or are about to age out of state care succeed

in the workplace. About 60% of youth in the Works Wonders program did not have previous work experience. The program has grown into an evidence-supported career development and employment engagement program that provides 8-10 hours of skills-based training, 12 weeks of one-on-one career coaching, and paid work-based learning opportunities.

2:00pm-2:10pm

Welcome to Foster Forward

Lisa Guillette, Executive Director, Foster Forward

2:10pm-2:30pm

The Power of Community: Foster Forward's Storefront Tour

As the saying goes, "It takes a village to raise a child." This sentiment rings true especially for youth and families involved in the foster care system. Foster Forward's Storefront is an amazing space where those impacted by foster care in Rhode Island may gather for activities and shop for donated clothes, toys, and other household needs. Youth, foster parents, and others can shop for free items during designated days and times. We'll make a brief stop to check out the space and hear about how the storefront began and its impact on those involved in the foster care system.

2:30pm-2:45pm

Drive to 55 S. Brow St., Providence, RI (FF's Main Location)

2:45pm-3:00pm

Where the Magic Happens: Foster Forward's Main Building Tour

Foster Forward runs several programs focused on providing critical supports to older foster youth. These programs include: Works Wonders; Youth Establishing Self-Sufficiency (YESS) Aftercare Services through the Department of Children, Youth and Families (DCYF); Aspiring Young Leaders; Real Connections Mentoring; and ASPIRE, Jim Casey Youth Opportunities Initiative and IDA matched savings account. We will chat briefly with program staff as we take a quick tour of their building.

3:00pm-3:45pm

Youth In Transition: The State's New Legislation to Extend Foster Care Services to Age 21

- Senator Louis DiPalma, District 12, Rhode Island General Assembly
- Blanca Goetz, Foster Forward Participant
- Hailey Cote-Grenon, Foster Forward Participant
- Victoria Ferrara, Director of Programs, Foster Forward (Moderator)

Last year, Rhode Island passed legislation that would provide eligible 18-year-old youth in foster care with the option to stay in foster care and request services, such as housing assistance and job training. This policy existed in Rhode Island, until it was eliminated in 2007 due to a budget

shortfall. Shortly after, the 2008 federal *Fostering Connections to Success and Increasing Adoptions Act* allowed states to extend foster care to 21 with federal reimbursement through the Social Security's Act for foster care. According to the National Conference of State Legislatures, there are now approximately 25 states and the District of Columbia that have enacted legislation to extend foster care beyond age 18. Youth remaining in foster care after 18 doubled their odds of working or completing high school at 19 and are twice as likely to complete one year of college.

3:45pm-4:10pm

Using a Systems Approach to Implement Change: How Foster Forward Leveraged their Partnerships with the Department of Labor, Providence Housing Authority, and DCYF.

- Pauline Abetti, Director of Career Pathways, Rhode Island Department of Labor
- Lisa Guillette, Executive Director, Foster Forward

Aligning systems continues to be one of the greatest priorities and challenges for state, federal, and nonprofit leaders serving young adults involved in the juvenile justice and child welfare systems. Many organizations and policymakers struggle to engage with labor and housing stakeholders, despite how critical their involvement is with the youth populations. We will learn about how Foster Forward was able to skillfully develop partnerships with housing and labor to strengthen their programming for youth transitioning out of foster care.

4:10pm-4:45pm

What Makes Foster Forward Different?

Several young adults from Foster Forward's programs will talk about their experiences and which key elements of Foster Forward programs have been the most meaningful to them.

4:45pm-6:30pm

Drive via charter bus from East Providence back to Hyatt Regency Boston

6:30pm

Dinner on Your Own

Thursday, October 10, 2019

***Please check out of your hotel rooms by Noon. You can store luggage in the meeting room.**

7:30am-8:45am

Breakfast Available
Aquitana Room

8:45am-9:15am

Program Reflections

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9:15am-10:30am

After a day of program visits and conversations, the group will be divided to reflect upon several questions pertaining to creating or improving state and federal policies. The questions will be guided by policy recommendations from youth.

10:30am-11:05am

The full group will reconvene to discuss the various themes that emerged within their groups.

11:05am-11:15am

11:15am-12:30pm

The Path Forward: Reforming our Policies to Support Youth (Closing Discussion)

There is a strong momentum and incentive to create policies for young adults that are focused on prevention, youth development models, holistic family supports, and encompass restorative justice approaches. The Family First Prevention Services Act, Foster Youth to Independence Housing Initiative through HUD, the reauthorization of the Juvenile Justice Delinquency and Prevention Act (JJDP) and the Cross-Over Youth Practice Model, as well as other state efforts are several examples of new or expanded approaches to serving youth. We will end our day on a positive note, by highlighting and discussing many of the new and exciting policies and initiatives at the federal, state, and local level.

12:30pm-1:00

Lunch

1:00-1:30pm

What Are You Taking with You? Closing Activity
Participants will complete a final reflection about their key takeaways and “aha” moments from the trip.

1:30pm

Adjourn

**Shuttles from the hotel to the airport will be available and scheduled based on participant's departure times.*

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Harnessing the Potential of Young Adults: How Programs Are Using Youth Voice, Education, and Workforce Development to Transform Systems

Study Tour Invitee List

First Name	Last Name	Office	Title
Mimi	Teixeira	Sen. Mike Lee	Legislative Assistant
Rachel	Wright	Sen. Chuck Grassley	Juvenile Justice
Ryan	Martin	Senate Finance Committee	Senior Human Services Advisor
Catherine	Brown	Sen. Susan M. Collins	Policy Advisor
Meghan	Herrington	Sen. Portman	Legislative Assistant
Conor	Sheehey	Sen. Scott	Legislative Assistant
Matteo	Moran	Sen. Tom Cotton	Education Legislative Assistant
Catlin	Wilson	Sen. Blunt	Legislative Assistant/Counsel
Robert	Moran	Senate Health, Education, Labor, and Pensions Committee	Education Policy Director
Manuel	Contreras	Senate Health, Education, Labor, and Pensions Committee	Policy Advisor
Brent	Palmer	Sen. Dianne Feinstein	Education Legislative Assistant
Joshua	Delaney	Sen. Elizabeth Warren	Education Legislative Assistant
David	Caruolo	Sen. Sheldon Whitehouse	Education Legislative Assistant
Andrew	Zack	Sen. Ed Markey	Education Legislative Assistant
Moir	Lenahan	Sen. Jack Reed	Education Legislative Assistant
Nia	Lesesne	Sen. Cory Booker	Legislative Aide

